



TEXOMA AREA PARATRANSIT SYSTEM, INC.
AGENDA
BOARD OF DIRECTORS MEETING

Notice is hereby given that a regular meeting of the Board of Directors of the Texoma Area Paratransit System will be held **November 19, 2025 @ 2:00pm** at 6104 Texoma Parkway, Sherman, TX

virtually at:

[Join the meeting now](#)

Meeting ID: 328 173 157 630 1

Passcode: c4cX3pp6

Agenda as follows:

- I. Establish Quorum, Call to Order and Invocation
- II. Public Comments - Citizens may speak on items listed on this agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board meeting convenes. Citizen comments are limited to three (3) minutes.
- III. Approval of Board Minutes – Minutes from the August 20, 2025, meeting is attached and submitted for review and consideration of approval.
- IV. Review and Adopt Transit Asset Management (TAM) Plan Update – Staff request Board review and consider adoption of TAM Plan Update. This update includes annual update to inventory.
- V. Review and Adopt Public Transportation Agency Safety Plan (PTASP) Update – Staff request Board review and consider adoption of PTASP Plan Update.
- VI. New Transit Building Update – Staff to discuss and answer questions regarding progress and next steps of TAPS building project.
- VII. Capital Projects – Staff will update the Board on planned capital projects.
- VIII. Monthly Financial Update – Staff will review monthly statements and recent bank statement analysis provided in the board packets and answer any questions the Board has regarding reports.
- IX. Operational Update – Staff provide operational reports and will answer any questions the Board has regarding reports.
- X. Executive Session – Pursuant to Chapter 551 of the Texas Government Code, the board may convene into executive session to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout this meeting):
 1. For deliberation of contract negotiations with a third party. Section 551.0725



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Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

- XI. Executive Officer Elections for TAPS Board of Directors – Recognize Board Membership and elect Board Officers.

Current Officers:

Board Chairperson – Pamela Howeth, City of Sherman Council
Board Vice-Chair – Mike Campbell, Clay County Judge
Board Treasurer – Matt Sicking, Cooke County Commissioner

- XII. Consider/Adopt Bank Account Signature Authority – Staff to seek adoption of resolution pertaining to TAPS bank account signature authority based on outcome of Executive Officer elections.
- XIII. TAPS Delegation of Authority – Staff to seek consideration and adoption of resolution assigning delegation of authority. Each year TXDOT and FTA requires TAPS updates signature authority per the program requirements.
- XIV. Schedule next Board meeting – Next Board meeting to be tentatively scheduled for **February 11, 2026** at 2pm.
- XV. Comments by TAPS Board of Directors
- XVI. Adjournment