

# **Board Minutes**

**TEXOMA AREA PARATRANSIT SYSTEM  
MINUTES OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
March 24, 2021**

**MEMBERS PRESENT:** Bill Magers, Leon Klement, Pam Howeth, Kevin Hayes, Dean Lackey Mike Campbell, and Obie Greenleaf,

**MEMBERS ABSENT:** Kevin Benton and JD Clark

**STAFF PRESENT:** Josh Walker, Shellie Cherry, Karen Kemp, Scott Parten, Melissa Frank, Joe Penson, Edwin Brunk, Bill Null, and Shellie White

**GUESTS PRESENT:** Craig Price

The TAPS Board of Directors met through Zoom for a regular Board Meeting due to the Covid-19 pandemic.

- I. **CALL TO ORDER:** Chairman Bill Magers declared a quorum, calling the meeting to order at 2:08 PM. Treasurer Pam Howeth gave the invocation.
- II. **PUBLIC HEARINGS:** Citizens may speak on items listed on the agenda as Public Hearings. A "Request to Speak Card" should be completed and returned to the Board Secretary before the Board considers the item listed under Public Hearings. Citizen comments on public hearings are limited to three (3) minutes.

There were no speakers.

- III. **APPROVAL OF BOARD MINUTES:** Chairman Bill Magers presented the minutes from the February 24<sup>th</sup> Board meeting for approval. Board Member Obie Greenleaf made a motion to approve the board minutes as presented. Treasurer Pam Howeth seconded the motion. The motion was passed unanimously.
- IV. **MONTHLY FINANCIAL UPDATE:** General Manager Shellie White gave the Board the financial update the February invoice has been submitted but has not been paid and all bank statements have been reconciled through February 2021

- V. **OPERATIONAL UPDATE:** Scott Patten gave the Board the operational update for February there were 2,124 trips, 74 denials, 1,428 service hours due to weather, and 84% OTP.
- VI. **EXECUTIVE SESSION:** Pursuant to Chapter 551 of the *Texas Government Code*, to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout the meeting).  
Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any action as may be desirable or necessary as a result of the closed deliberations.
- A motion was made by Vice Chairman Bill Magers to convene to Executive Session. The board entered Executive Session at 2:15 pm.
- At 2:26 p.m., Board member Obie Greenleaf made a motion to reconvene the general session. Treasurer Pam Howeth seconded the motion. The motion passed unanimously.
- VII. **CONSIDER/APPROVAL OF PROPOSED GENERAL MANAGER:** Chairman Magers asked for a motion to approve the next General Manager. Board member Dean Lackey made a motion to appoint Shellie White as the next General Manager. Board member Kevin Hayes seconded the motion. The motion passed unanimously.
- VIII. **SCHEDULE NEXT BOARD MEETING:** Open
- IX. **COMMENTS BY TAPS BOARD OF DIRECTORS:**
- X. **ADJOURNMENT:** The board meeting adjourned at 2:30 pm.