



TEXOMA AREA PARATRANSIT SYSTEM, INC.  
AGENDA  
BOARD OF DIRECTORS MEETING

Notice is hereby given that a regular meeting of the Board of Directors of the Texoma Area Paratransit System will be held **November 18, 2020 @ 2:00pm virtually at:**

<https://zoom.us/j/92310878113?pwd=NkxIUlpUMHFMV3pLNy9WdEpnOUxKUT09;>

as follows:

- I. Establish Quorum, Call to Order and Invocation
- II. Public Comments - Citizens may speak on items listed on this agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board meeting convenes. Citizen comments are limited to three (3) minutes.
- III. Approval of Board Minutes – Minutes from the September 23, 2020 meeting is attached and submitted for review and consideration of approval.
- IV. Review and Adopt Transit Asset Management Plan Update – Staff request Board review and consider adoption of TAM Plan Update. This update includes the annual update to inventory and added language based on feedback from Triennial Reviewer.
- V. Review and Adopt Updated TAPS Financial Policies and Procedures – Staff request Board review and consider adoption of updated policy. This update is based on feedback from Triennial Reviewer.
- VI. Review and Adopt Updated Disadvantaged Business Enterprise Program and Goal – Staff request the Board review, and consider adoption of DBE program update and goal for TAPS. This due to feedback from FTA Regional Civil Rights Officer’s guidance.
- VII. Monthly Financial Update – Staff have provided financial reports and will answer any questions Board has regarding reports.
- VIII. COVID-19 Update – Staff will update Board on the state of fare box collection and ask Board to consider extending emergency suspension of fare box collection. Staff will also discuss other related protocols regarding protective equipment, sanitation etc.
- IX. Operational Update – Staff provide operational reports and will answer any questions the Board has regarding reports.
- X. Executive Session - Pursuant to Chapter 551 of the Texas Government Code, the board may convene into executive session to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout this meeting):
  1. Consult with attorney regarding pending litigation. Section 551.071
  2. For deliberation of contract negotiations with a third party. Section 551.0725.



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Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

- XI. Executive Officer Elections for TAPS Board of Directors – Recognize Board Membership and elect Board Officers.
- XII. Consider/Adopt Board Resolution 12-2020 – Staff to seek adoption of resolution pertaining TAPS bank account signature authority based on outcome of Executive Officer elections.
- XIII. TAPS Delegation of Authority – Staff seek consideration and adoption of resolution assigning delegation of authority. Each year TX DOT requires TAPS updates signature authority per the program requirements. This would assign person with the authority to delegate that item in order to obtain signatures for annual signers document.
- XIV. Schedule next Board meeting – Board will establish date and time for next Board meeting.
- XV. Comments by TAPS Board of Directors
- XVI. Adjournment