



TEXOMA AREA PARATRANSIT SYSTEM, INC.

AGENDA

BOARD OF DIRECTORS MEETING

Notice is hereby given that a regular meeting of the Board of Directors of the Texoma Area Paratransit System will be held **February 6, 2017 @ 2:00 p.m.** at TAPS Public Transit, 3400 Texoma Pkwy, Sherman, Texas as follows:

- I. Establish Quorum, Call to Order and Invocation
- II. Public Comments - Citizens may speak on items listed on this agenda. A "Request to Speak Card" should be completed and returned to the Board Secretary before the Board meeting convenes. Citizen comments are limited to three (3) minutes.
- III. Approval of Board Minutes – Minutes from the December 12, 2016 meeting is attached and submitted for review and consideration of approval.
- IV. Annual Audit Report – TAPS has completed the required annual Single Audit for fiscal year 2016. Michelle Treshwig and staff will make presentation on the audit and answer any questions. Staff requests Board's acceptance of the audit report.
- V. FTA Fiscal Year 2017 Certifications and Assurances – The Federal Transit Administration requires grantees to execute an agreement providing Certifications and Assurances to program requirements prior to awarding grant funds. Staff request the Board's review and consideration of authorizing the Chairman to execute the required agreement.
- VI. Receive Update on Public Comment Related to Draft Policy on Late Cancellation, No Show and Client Conduct – Staff will update Board of Directors on public comment received via website, phone comments and outreach efforts. Staff would also ask that the proposed policy be considered and adopted by the Board and grant implementation beginning March 1, 2017.
- VII. TAPS Bank Account Signature Authority – Staff asks the board to consider and take action to adopt Board Resolution No. 1-2017, No. 2-2017, and No. 3-2017. These resolutions call for some changes to signature authority for TAPS Bank accounts.
- VIII. TAPS Facility Maintenance Plan – Staff will present a Facility Maintenance Plan for funded assets and facilities. Staff request Board consideration and adoption of a Facility Maintenance Plan in accordance with federal regulations.
- IX. Monthly Financial and Operational update – staff will review monthly financial statements, maintenance activities, and report on operations.
- X. Executive Session - Pursuant to Chapter 551 of the Texas Government Code, to discuss the following subjects and reconvene to take any action resulting from the Executive



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Session (the board reserves the right to convene into executive session throughout this meeting):

1. Consult with attorney regarding contemplated litigation. Section 551.071
2. Discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of or to hear a complaint against a public officer or employee. Section 551.074

Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

- XI. Schedule next Board meeting - Chairman will establish date and time for next board meeting.
- XII. Adjournment