



TEXOMA AREA PARATRANSIT SYSTEM, INC.
AGENDA
BOARD OF DIRECTORS MEETING

Notice is hereby given that a regular meeting of the Board of Directors of the Texoma Area Paratransit System will be held **September 19, 2016 @ 2:30 p.m.** at TAPS Public Transit, 3400 Texoma Pkwy, Sherman, Texas as follows:

- I. Establish Quorum, Call to Order and Invocation
 - II. Public Comments - Citizens may speak on items listed on this agenda. A "Request to Speak Card" should be completed and returned to the Board Secretary before the Board meeting convenes. Citizen comments are limited to three (3) minutes.
 - III. Approval of Board Minutes – minutes from the August 15, 2016 meetings are attached and submitted for review and consideration of approval.
 - IV. Drug and Alcohol Policy: Attached is a copy of the Transdev Drug and Alcohol policy currently being used at TAPS. This policy is common to Transdev contracts, is compliant with all federal requirements, and is updated periodically to remain compliant with any additions/changes to federal regulations. Staff request the board's adoption of this policy for use at TAPS.
 - V. Maintenance Plan – Attached is a copy of the Transdev Maintenance Plan currently being used at TAPS. This foundation of this plan is common to Transdev contracts and has been customized for TAPS based on the specific fleet in use at TAPS. This plan is compliant with all federal requirements, and is updated periodically to remain compliant with any additions/changes to federal regulations. Staff request the board's adoption of this maintenance plan for use at TAPS.
 - VI. Report on trip scheduling, cancellations, and denials – TAPS resumed operation of on-demand public transit services on April 18, 2016. This service model requires customers to schedule their trips in advance, effectively reserving a portion of available service for a specific day and time. Karen Kemp, Operations Manager will review data from May – August 2016 highlighting trends in trip cancellations and denials and discuss policy options for the board to consider to improve productivity.
 - VII. Transit Services Agreement – Attached is a proposed agreement between TAPS and Wise County, Texas for the continued provision of transit services in the county between October 1, 2016 and September 30, 2017. The Wise County would make a lump sum payment to TAPS, not to exceed \$18,000. The agreement outlines reporting requirements on how funds are spent that TAPS is willing and capable of providing. Staff recommends the board authorize the Chairman to execute this agreement with Wise County.
 - VIII. Monthly Financial and Operational update – staff will review monthly financial statements and report on operations.
- Executive Session - Pursuant to Texas Government Code Chapter 551, the board reserves the right to convene into executive session to deliberate regarding economic development negotiations with Transdev Services, Inc.

Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.



TEXOMA AREA PARATRANSIT SYSTEM, INC.
AGENDA
BOARD OF DIRECTORS MEETING

- IX. Schedule next Board meeting - Chairman will establish date and time for next board meeting.
- X. Adjournment