



**TAPS PUBLIC TRANSIT  
BOARD OF DIRECTORS  
REGULAR MEETING  
July 18, 2016**

**MEMBERS PRESENT:** Ken Brawley, Spanky Carter, Kenneth Liggett, H.L. Compton, Rick Lewis, Bill Magers and Terrence Steele.

**MEMBERS ABSENT:** J.D. Clark and Leon Klement

**STAFF PRESENT:** Scott McClellan, Derek Breun, Josh Walker, and Shellie Cherry

**GUESTS PRESENT:** Mark Ewig, Richard Hose, Craig Price, and Mike Young

The TAPS Board of Directors met at the TAPS Administrative offices, located at 3400 Texoma Parkway, Sherman, TX 75090 for a regular board meeting.

- I. **CALL TO ORDER:** Chairman Spanky Carter welcomed guests and declared a quorum, calling the meeting to order at 2:30 pm. An invocation was given by Secretary/Treasurer Terrence Steele.
  
- II. **PUBLIC HEARINGS:** Citizens may speak on items listed on the agenda as Public Hearings. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board considers the item listed under Public Hearings. Citizen comments on public hearings are limited to three (3) minutes. Chairman Spanky Carter opened the floor and called upon the individuals who submitted a Request to Speak Card.

Citizen Mark Ewig requests that when updating the Bylaws, the Board considers adding representation from not only public officials but also adding a driver and someone that uses the transit system on a day to day basis.

- III. **EXECUTIVE SESSION:** Pursuant to Chapter 551 of the *Texas Government Code*, to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout the meeting):



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1. Consult with attorney regarding contemplated litigation. Section 551.071

Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

Motion was made by Board Member Rick Lewis to convene in Executive Session. Board Member Bill Magers seconded the motion. Motion carried unanimously and the TAPS Board of Directors entered Executive Session at 2:35 pm.

At 4:30 pm, Motion was made by Board Member Ken Brawley to reconvene in open session. Board Member Kenneth Liggett seconded the motion. Motion carried unanimously. Board Member Ken Brawley leaves immediately following and Secretary/ Treasurer Terrence Steele was not present after Executive Session.

During Executive Session, the Board consulted with an attorney. Vice Chairman Bill Magers motioned to have Attorney Roger Sanders on retainer for \$5,000.00. Board Member H.L. Compton seconded the motion. Motion was carried unanimously.

- IV. **BOARD TRAINING:** General Manager Scott McClellan stated the Texas Transportation Institute will customize the training to fit within a three to four hours schedule. Chairman Spanky Carter recommended the training to be held on Thursday, September 1, 2016. The Board Members deliberated and Vice Chairman Bill Magers made a motion for Board training to be held on Thursday, September 1, 2016 at 1:00 pm. Board Member H.L. Compton seconded the motion. Motion was carried unanimously.
- V. **UPDATE ON DIRECTORS AND OFFICERS (D&O) INSURANCE:** Scott McClellan stated that applications have been submitted to a couple of insurance firms and is currently waiting for quotes.
- VI. **BOARD OF DIRECTOR TERMS:** Vice Chairman Bill Magers announced that Board Member Steve Terrell, who represented Collin County, is no longer a member of the TAPS Board. Chairman Spanky Carter states there are now currently nine Board Members. At least 5 Board Members are required to have a quorum.



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VII. **UPDATE ON SURPLUS PROPERTY:** Assistant General Manager Josh Walker presented a memo to the Board on TAPS Inventory. Since assuming operations, Transdev staff has been working to right size the fleet to be in line with the amount of service being provided. All the proceeds from sales have been deposited into the TAPS Landmark Bank account.

- The fleet of vehicles that were previously used in the Medicaid service were posted on auction via govdeals.com. 22 out of the 28 vehicles posted to govdeals.com met their reserves and were sold to various individuals. The remaining 6 vehicles were then purchased by Transdev at the reserve amounts. Total amount received was \$359,517.75.
- There were 12 vehicles, which had met their useful life, that were also sold via govdeals.com. Total amount received was \$65,888.20.
- TAPS received local monies from DCTA for transferring 6 large buses, as well as fareboxes. Total amount received was \$139,000.00.
- NCTCOG had requested for TAPS to sell 6 hybrid vehicles that were previously supplied to TAPS and had met their useful life. Those 6 vehicles were sold at auction and total amount received was \$17,481.89.
- During the week of July 11<sup>th</sup>, 16 additional vehicles that were previously proposed for disposal, were posted for auction via govdeals.com. As of today, July 18<sup>th</sup>, 15 of the 16 vehicles have closed as sold. The projected amount to be received is \$28,500.00.



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- Finally, there have been other assets such as surplus office furniture, computers and equipment that have been sold via govdeals.com in order to reduce the amount of unused equipment on hand. The amount received to date is \$6,518.02.

VIII. **TAPS FINANCIAL AND OPERATIONAL UPDATE:** General Manager Scott McClellan presented a similar report from last month that shows TAPS monthly operating statistics. A column has been added to show denied trips for the month. Also, a new chart has been added to show on time performance, which is one of the products provided by the Ecolane software.

Financials and Bank Account Information - The Landmark Bank Money Market account ending in 9542, is now closed. The cost to keep it open was \$10.00 per month so the remaining \$10.20 left in that account was transferred to the Landmark Checking account. A separate account, ending in 9693, holds monies made from selling federal assets. Per federal regulations, any asset sold for more than \$5,000 is required to be returned or applied to a federal grant. This money will be held in this account until everything is worked out with the Grantors.

Also included, the May Transdev invoice. This is the one payable the TAPS Board receives monthly.

TAPS received one of the two reimbursements that were submitted to TXDOT. The first week of July, TAPS received the reimbursement for the TAPS employees' missed payroll that was paid out in June. TAPS is expected to get the reimbursement for the March invoice within the next week.



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- IX. **APPROVAL OF BOARD MINUTES:** Chairman Spanky Carter presented minutes from the June 20, 2016 Board meeting for approval. Vice Chairman Bill Magers made a motion to approve the minutes as presented. Board Member Kenneth Liggett seconded the motion. Motion was carried unanimously.
  
- X. **SCHEDULE NEXT BOARD MEETING:** Chairman Spanky Carter announced the next Board meeting will be held on Monday, August 15, 2016 at 2:30 pm.
  
- XI. **ADJOURNMENT:** Vice Chairman Bill Magers made a motion to adjourn the meeting. Board Member H.L. Compton seconded the motion. Motion carried unanimously and the Board meeting was adjourned at 4:51 pm.

Passed, Approved and Adopted at Board meeting held on August 15, 2016.