



TEXOMA AREA PARATRANSIT SYSTEM, INC.  
AGENDA  
BOARD OF DIRECTORS MEETING

Notice is hereby given that a regular meeting of the Board of Directors of the Texoma Area Paratransit System will be held **August 15, 2016 @ 2:30 p.m.** at TAPS Public Transit, 3400 Texoma Pkwy, Sherman, Texas as follows:

- I. Establish Quorum, Call to Order and Invocation
- II. Public Comments - Citizens may speak on items listed on this agenda. A "Request to Speak Card" should be completed and returned to the Board Secretary before the Board meeting convenes. Citizen comments are limited to three (3) minutes.
- III. Approval of Board Minutes – minutes from the July 18, 2016 meetings are attached and submitted for review and consideration of approval.
- IV. Annual Audits Reports - TAPS has completed the required annual A133 audit for fiscal years 2014 & 2015. Staff will make a brief presentation on the audits and answer any questions. Staff request board's acceptance of the audit reports.
- V. Financial and Grants Management Policies and Procedures – Staff has attached a copy of the proposed Financial and Grants Management Policies and Procedure document. Staff will provide a brief presentation on the document and answer questions. Staff request the Board's approval this document.
- VI. Ethics and Compliance Policy – Staff has attached a copy of the proposed Ethics and Compliance Policy. Adoption of such a policy is a requirement to receive Federal and State funding. Staff request the Board's review and consideration of approving this policy and authorization to execute and submit the attached Internal Compliance Program Certification.
- VII. Directors and Officers Insurance: Attached for your review and consideration is a quote for D&O insurance for the board from ACE Municipal Advantage. At this time, we have no other offers for your consideration.
- VIII. Public Transportation Master Grant Agreement - TAPS is required to executed a Master Grant Agreement with Texas Department of Transportation every five years. This agreement outlines standards relating to management and administration of federal and state grant funds and provides the foundation for annual grant awards in the form of Project Grant Agreements. Staff request the Board's review and consideration of the authorizing the Chairman to execute this Master Grant Agreement for TAPS.
- IX. FTA Fiscal Year 2016 Certifications and Assurances – The Federal Transit Administration requires grantees to execute an agreement providing Certifications and Assurances to program requirement prior to awarding grant funds. Staff request the Board's review and consideration of authorizing the chairman to execute the required agreement.
- X. Monthly Financial and Operational update – staff will review monthly statements and recent bank statement analysis, report on operations and discuss National Transit Database close-out letter.



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- Executive Session - Pursuant to Texas Government Code Chapter 551, the board reserves the right to convene into executive session to deliberate regarding economic development negotiations with Transdev Services, Inc.

Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

- XI. Schedule next Board meeting - Chairman will establish date and time for next board meeting.
- XII. Adjournment