



**TAPS PUBLIC TRANSIT
BOARD OF DIRECTORS
REGULAR MEETING
May 23, 2016**

MEMBERS PRESENT: Ken Brawley, Spanky Carter, Kenneth Liggett, H.L. Compton, Rick Lewis, Bill Magers, and Terrence Steele.

MEMBERS ABSENT: Commissioner Leon Klement and Judge J.D. Clark

STAFF PRESENT: Scott McClellan, Derrick Breun and Josh Walker

The TAPS Board of Directors met at the TAPS Administrative offices, located at 3400 Texoma Parkway, Sherman, TX 75090 for a regular board meeting.

- I. **CALL TO ORDER:** Chairman Spanky Carter welcomed guests and declared a quorum, calling the meeting to order at 2:32 pm. An invocation was given by Board Member Terrence Steele.

- II. **PUBLIC HEARINGS:** Citizens may speak on items listed on the agenda as Public Hearings. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board considers the item listed under Public Hearings. Citizen comments on public hearings are limited to three (3) minutes. Chairman Spanky Carter opened the floor and called upon the individuals who submitted a Request to Speak Card.

Mark Ewig, former TMS Employee and Union Representative, submitted two open records requests; Taps April 2016 bank statement and Transdev payroll information on current employees.

Richard Hose, a concerned citizen who submitted an open records request on April 4th, stated that he still does not have complete information requested.

Nancy Knapp, a concerned citizen, stated she submitted an open records request of current employees’ salaries over one month ago and still has not received this information.



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- III. EXECUTIVE SESSION: Pursuant to Chapter 551 of the *Texas Government Code*, to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout the meeting):
1. Deliberation of contract negotiation with a third party. Section 551.0725
 2. Consult with attorney regarding contemplated litigation. Section 551.071
 3. Discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of or to hear a complaint against a public officer or employee. Section 551.074

Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

Motion was made by Board Member Bill Magers to convene in Executive Session. Board Member Terrence Steele seconded the motion. Motion carried unanimously and the TAPS Board of Directors entered Executive Session at 2:38 pm.

At 4:11 pm, Motion was made by Board Member Ken Brawley to reconvene in open session. Board Member Kenneth Liggitt seconded the motion. Motion carried unanimously.

Secretary/Treasurer Terrence Steele made a Motion that the board authorize Scott McClellan of Transdev to negotiate the settlement of the forbearance agreement with Landmark Bank. Board Member H.L. Compton seconded the motion. Motion carried unanimously.

- IV. TAPS FINANCIAL AND ORGANIZATIONAL UPDATE:



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Scott McClellan discussed the completion of Taps move to the smaller 'footprint' within the building. This move will lower Taps rent payment from \$5,000 per month to \$3,500 per month. Mr. McClellan thanked Shellie Cherry and Melissa Frank for coordinating this move and doing such a great job.

Ecolane, the dispatch management software Taps will be using for all demand response trips, went live last week (5/16-5/20). The system should allow Taps to 1) reduce advance notice for trip request from 48 hours to 24 hours 2) improve efficiency and on-time performance and 3) provide a suite of reports. Karen Kemp has been the lead on this project and she has worked very hard to see it through.

In addition to moving, Taps has been selling surplus vehicles and office equipment and is currently in the process of closing the sale of 28 vehicles that were purchased for the Access Program that has since been discontinued. These vehicles were not purchased with grant funds but are part of the two loans at Landmark Bank. Proceeds from the sale will be applied to the loan balance. There is still a large amount of office furnishings that is currently for sale.

Last week, Judge Bill Magers and Scott McClellan attended a meeting in Decatur, TX with the Wise County United Way Allocation Committee. Board Member Judge J.D. Clark assisted. This Chapter of the United Way has been a supporter of TAPS over the years and Mr. McClellan stated how thankful he is that they are willing to consider providing support again. Local funding is very important for TAPS and Judge Magers provided a frank and honest overview of TAPS over the last year. Mr. McClellan updated the group on services and demand in Wise County.

Mr. McClellan handed out a summary of TAPS' Operating Statistics since their start-up date of April 18th. As of this day, the actual trips TAPS has provided is 1,894.



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- V. APPROVAL OF BOARD MINUTES: Chairman Spanky Carter presented minutes from the May 2, 2016 meeting for approval. Board Member Kenneth Liggitt made a motion to approve the minutes as presented. Board Member Ken Brawley seconded the motion. Motion carried unanimously.

- VI. OTHER BUSINESS: The Texas Transportation Institute (TTI) is offering board training and TXDOT offered funding. More information will be available at the next board meeting.

- VII. SCHEDULE NEXT BOARD MEETING: Chairman Spanky Carter announced the next Board meeting will be held on Monday, June 20, 2016 at 2:30 p.m.

- VIII. ADJOURNMENT: Chairman Spanky Carter adjourned the meeting at 4:22 p.m.

Passed, Approved and Adopted at Board meeting held on June 20, 2016.