



**TAPS PUBLIC TRANSIT
BOARD OF DIRECTORS
SPECIAL CALLED MEETING
March 21, 2016**

MEETING MINUTES



**TAPS PUBLIC TRANSIT
BOARD OF DIRECTORS
REGULAR MEETING
March 21, 2016**

MEMBERS PRESENT: Ken Brawley, Spanky Carter, J. D. Clark, H. L. Compton, Leon Klement, Rick Lewis, Kenneth Liggitt, Bill Magers, Terrence Steele and Steve Terrell.

MEMBERS ABSENT: None

STAFF PRESENT: Scott McClellan, Tim Patton and Josh Walker

The TAPS Board of Directors met at the TAPS Administrative offices, located at 3400 Texoma Parkway, Sherman, TX 75090 for a regular board meeting.

- I. **CALL TO ORDER:** Chairman Spanky Carter welcomed guests and declared a quorum, calling the meeting to order at 2:00 pm. An invocation was given by Board Member Terrence Steele.

- II. **PUBLIC HEARINGS:** Citizens may speak on items listed on the agenda as Public Hearings. A "Request to Speak Card" should be completed and returned to the Board Secretary before the Board considers the item listed under Public Hearings. Citizen comments on public hearings are limited to three (3) minutes. Chairman Spanky Carter opened the floor and called upon the individuals who submitted a Request to Speak Card.

Mr. Meyers, a concerned citizen, voiced concern that former TAPS employees have not received their final pay checks and encouraged the Board to pay these employees.

- III. **EXECUTIVE SESSION:** Pursuant to Chapter 551 of the *Texas Government Code*, to discuss the following subjects and reconvene to take any action resulting from the Executive Session (the board reserves the right to convene into executive session throughout the meeting):
 1. Consult with attorney regarding contemplated litigation. Section 551.071
 2. Discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of or to hear a complaint against a public officer or employee. Section 551.074



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Following the closed Executive Session, the Board of Directors will reconvene in open and public session and take any such action as may be desirable or necessary as a result of the closed deliberations.

Motion was made by Board Member Liggett to convene in Executive Session. Board Member Lewis seconded the motion. Motion carried unanimously and the TAPS Board of Directors entered Executive Session at 2:08 pm.

Board Member Bill Magers arrived to the meeting during Executive Session.

At 3:15 pm, Motion was made by Board Member Brawley to reconvene in open session. Board Member Compton seconded the motion. Motion carried unanimously. No items requiring action at this time.

IV. TAPS ORGANIZATIONAL UPDATE:

Scott McClellan, new General Manager, introduced members of the TransDev team, noting TransDev was awarded the Public Private Partnership contract on March 7th and as of March 14th, transition and start up commenced. This team consists of Greg Wagoner, Regional Human Resources Director, Mark Nicholson, Regional Maintenance Director and Lorraine Szymz, Grants Consultant.

Mr. McClellan presented the following Transition and Start-Up Progress Report to the Board:

HUMAN RESOURCES ACTIIVITES:

- Conducted an open house for former employees that was well attended;
- As of March 8th, all employees are on Transdev payroll;
- Plan to begin training of operation staff week of March 28.

FLEET MAINTENANCE ACTIVITIES

- Thorough shop clean-up and reorganization underway;
- Third party maintenance techs are on-site. Fleet assessment underway and work has begun to have 20 vehicles ready for initial service start up.



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FINANCIAL & DEBT MANAGEMENT ACTIVITIES:

- Paid off IRS debt (\$400K);
- Submitted debt payoff proposal to TXDOT;
- Working to hire independent auditor to file outstanding A133's with TXDOT;
- Scheduled meeting with bank to discuss recovery plan.

GRANT MANAGEMENT ACTIVITIES:

- Working on documenting \$13 million in FTA drawdown, with \$3 million documented thus far;
- Held conference calls with FTA & TXDOT on progress and priorities. These are first steps to clear path to regaining grant funding and confidence of FTA and TXDOT;
- Assessing status of current open grants.

V. **SCHEDULE NEXT BOARD MEETING:** Chairman Spanky Carter announced the next Board meeting will be held on Monday, April 4, 2016 at 2:30 p.m.

VI. **ADJOURNMENT:** Motion was made by Board Member Magees to adjourn the meeting. Board Member Lewis seconded the motion. Motion carried and the meeting was adjourned at 3:35 p.m.

Passed, Approved and Adopted 4-18-16.

Carter S. Carter
Chairman, TAPS Board of Directors

or _____
Secretary, TAPS Board of Directors